

**BLOOMINGDALE BOARD OF EDUCATION  
REGULAR MEETING AGENDA**

Teleconference  
April 28, 2020  
5:00 P.M.  
Approved Minutes

On April 28, 2020, the Board President, Lauren Grecco, called the meeting to order at 5:00 P.M.

The Board President read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Bloomingdale Board of Education has caused notice of this meeting by having the date, time and place thereof provided to the following: The Clerk of the Borough of Bloomingdale for posting on the Borough Hall bulletin board; the Suburban Trends and Star Ledger; all board members. This notice was also posted in the administration offices of the Board of Education, and all district schools.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the Bloomingdale School District website – [www.bloomingdaleschools.org](http://www.bloomingdaleschools.org)

Present: Mrs. Grecco, Mr. Bloodgood, Mr. Schalago, Mr. Caraballo, Mrs. Santana, Mrs. Marcus, and Mrs. Gurbisz

Absent: Michael Moeller

Also present: Jeffrey Merlino, Board Attorney and Mrs. Gillis, Interim Business Administrator.

The Board President led those present in a salute to the flag.

Mr.. Bloodgood motioned to move the meeting into Executive Session, seconded by Mr. Caraballo at 5:03 p.m.

Voice Vote: All in favor

Mr. Bloodgood moved, seconded by Mrs. Marcus to return to public session at 5:45 p.m.

**Voice Vote:** All in favor.

### **ADOPTION OF MINUTES**

BE IT RESOLVED, the Board of Education hereby approves the following minutes:

- March 12, 2020 Special Meeting Minutes
- March 18, 2020 Regular Meeting Minutes
- March 23, 2020 Special Meeting Minutes
- March 26, 2020 Special Meeting Minutes
- April 20, 2020 Special Meeting Minutes

**Moved by Mr. Caraballo and seconded by Mr. Bloodgood.**

**ROLL CALL VOTE:** All in favor.

### **CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

- April 15, 2020, Email – press release to Suburban Trends announcing Proposed 2020-2021 Budget.
- April 15, 2020, Email – press release to Star Ledger announcing Proposed 2020-2021 Budget.
- April 17, 2020, Email – press release to Suburban Trends announcing Notice of Special Meeting on Monday, April 20, 2020.
- April 17, 2020, Email – press release to Star Ledger announcing Notice of Special Meeting on Monday, April 20, 2020.

### **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Mrs. Grecco opened the hearing to public comment at 5:46 p.m.

Public participation shall be governed by the following rules (as outlined in District Bylaw #0167):

1. The Public participation period shall be for thirty minutes or less;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;

4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed during future meetings by the Board of Education and its Committees.

Hearing no public comment, Mrs. Grecco closed the hearing to public comment at 5:47 p.m.

### **REPORTS / PRESENTATIONS TO THE BOARD**

- A. Board President’s Report** – Mrs. Lauren Grecco thanked the administrators, teachers, custodial staff, and Board attorney for all of their hard work during this pandemic.
  
- B. Business Administrator’s Report - (the budget presentation can be found on the Bloomingdale website).** Mrs. Eulalia Gillis presented the 2020-2021 budget. She explained the anticipated new positions that were included in the budget for next year, along with explanations of the General Fund expenditures and revenues. She presented a summary of State Aid figures and how historically they have been declining. She also commented on how she anticipates that State Aid will continue to decrease in the near future. The last slide was the affect the 2020-21 budget will have on the Bloomingdale home owner.

**COMMITTEE REPORTS**

**A. COMMITTEE ON BLOOMINGDALE AND BUTLER BOARDS OF EDUCATION (M. Moeller and L. Grecco)**

No report.

**B. COMMITTEE ON CURRICULUM, INSTRUCTION AND TECHNOLOGY (Carol Marcus, Chairperson, L. Grecco, J. Schalago, Open Seat)**

- B1.** Be it resolved, the Board of Education **accepts** the following Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of March 19, 2020 through March 31, 2020 pursuant to N.J.S.A. 18A:37-1 et seq.

□ Ø-None

And that the Board **affirms** the determination made by the Interim Business Administrator regarding HIB Investigations reported by the Interim Business Administrator at the Board's March 18, 2020 meeting which encompasses all HIB from February 15, 2020 through March 13, 2020.

- B2.** Be it resolved that, the Board of Education approve, Care Finders Total Care LLC., to provide substitute nursing services for the Walter T. Bergen School, Samuel R. Donald School and Martha B. Day School for a total not to exceed \$6,000.00.
- B3.** Be it resolved, the Board of Education approve, Jennifer Saltzman for five (5) hours per week, for student #9480, at the Home Instruction rate of \$44.00 per hour from April 22, 2020 through June 22, 2020.
- B4.** Be it resolved, the Board of Education approves, Behavior Analysts of New Jersey, for BCBA services, at a rate of \$175.00 per hour for 20 hours, not to exceed \$3,500, allocated from the IDEA Pre-School Funds.

*Mrs. Gurbisz questioned items B2, B3, and B4.*

*B2. Care Finders contract had been held up due to the vendor not providing the correct dates on the contract. This also happened last year.*

*B3. Home instruction is being provided via distance learning due to COVID-19.*

*B4. Dr. Petrosino explained that it is even more important to provide behavioral services during this pandemic than ever before. Mrs. Gurbisz further commented that she had read the contract and understood their importance. She was just following up on how those services were being provided with the COVID-19 social distancing restrictions.*

**Moved by Mrs. Marcus and seconded by Mr. Caraballo.**

**ROLL CALL VOTE: All in favor.**

**C. COMMITTEE ON FINANCE, PHYSICAL PLANT AND TRANSPORTATION  
(M. Moeller, Chairperson, R. Bloodgood, C. Gurbisz and L. Grecco)**

**C1. WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Bloomingdale Board of Education to certify that no budgetary line item account has been over-expended and that sufficient funds are available to meet the District's financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Bloomingdale Board of Education receive and accept the monthly financial statements, the Board Secretary's and Treasurer's Reports; and

**WHEREAS**, the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020 is presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, Upon the recommendation of the Superintendent, the Bloomingdale Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020;

**BE IT FURTHER RESOLVED**, Upon the recommendation of the Superintendent, the Board Secretary and the Bloomingdale Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

**Moved by Mr. Bloodgood and seconded by Mr. Caraballo.**

**ROLL CALL VOTE: All in favor.**

**C2. WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dated between March 17, 2020 and April 27, 2020, the bill list dated April 28, 2020 is being presented to the board with the recommendation that they be ratified and paid retrospectively; and

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the Bloomingdale Board of Education approves the list of bills for payment in the grand sum of \$2,216,642.42.

Payroll 3/13, 3/30, 4/15	\$933,752.72
Food Service Account	\$19,772.87
General Account 4/28/20	\$1,004,831.59
General Account Ratification	\$258,285.24
<b>TOTAL</b>	<b>\$2,216,642.42</b>

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Bloomingdale Board of Education authorizes the School Business Administrator/Board Secretary to pay bills if it is determined that a need arises prior to the next board meeting, having said bills ratified at the next regularly scheduled board meeting.

**Moved by Mr. Bloodgood and seconded by Mrs. Marcus.**

**ROLL CALL VOTE: All in favor**

- C3. WHEREAS**, N.J.A.C. 6A:23A-16.10(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board of be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Bloomingdale Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for the month of March 2020, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators; and

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the Bloomingdale Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Bloomingdale Board of Education with regards to exercising the intent of this resolution.

**Moved by Mr. Bloodgood and seconded by Mr. Caraballo**

**ROLL CALL VOTE: All in favor**

**C4. ADOPTION OF THE 2020-2021 BUDGET**

**WHEREAS**, the Bloomingdale Board of Education approved the tentative 2020-2021 budget as its March 18, 2020 board meeting; and

**WHEREAS**, the Bloomingdale Board of Education forwarded the tentative 2020-2021 budget to the Passaic County Executive County Superintendent of Schools for review and approval on March 19, 2020; and

**WHEREAS**, the district’s tentative 2020-2021 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness: Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

**WHEREAS**, the district’s tentative 2020-2021 budget as prepared consistent with the district’s Finance Policy 6220 addressing the budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

**WHEREAS**, the district’s tentative 2020-2021 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

**WHEREAS**, the district’s tentative 2020-2021 budget evolved primarily from the needs of the schools as expressed by the three principals and the director of

special education, and the district educational program as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

**WHEREAS**, the tentative 2020-2021 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two percent (2%); an enrollment adjustment, and banked cap, the results which would increase local taxes above the two percent (2%) cap; and

**WHEREAS**, the Bloomingdale Board of Education approved the use of \$1,324,967 in budgeted fund balance – operating; and, the use of \$93,622 in capital reserves; and

**WHEREAS**, the district’s tentative 2020-2021 budget submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$17,812,118 for the ensuing 2020-2021 school year; and

**WHEREAS**, the following diagram provides a breakdown of the 2020-2021 budget by fund;

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$21,723,343	\$17,812,118
Special Revenue Fund	\$412,193	\$0
Debt Service Fund	\$91,658	\$91,658
<b>Total Base Budget</b>	<b>\$22,227,194</b>	<b>\$17,903,776</b>

**WHEREAS**, the 2020-2021 budget approved by the Executive County Superintendent on April 12, 2020 and was approved for advertising by the Department of Education; and

**NOW, THEREFORE BE IT RESOLVED**, that the Bloomingdale Board of Education hereby adopts the district’s tentative 2020-2021 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2020-2021 school year shall not exceed \$21,723,343 in General Fund which the General Fund local tax levy shall not exceed \$17,812,118; and

**BE IT FURTHER RESOLVED**, that the amount of money necessary to be appropriated for the use of the public schools for the 2020-2021 school year shall not exceed \$91,658 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$91,658; and



**BE IT FURTHER RESOLVED**, the Board approves the use of \$1,324,967 in budgeted fund balance – operating; and, the use of \$93,622 in capital reserves; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools hereby certifies that the 2020-2021 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon its adoption and authorizes the Superintendent and the School Business Administrator/Board Secretary to take such action to ensure that the 2020-2021 budget adopted by the Board is implemented consistent with the intent of the board.

#### **Capital Reserve Withdrawal – Other Projects**

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$93,622 that is for the other capital projects including professional service fees for the implementation of ESIP in the 2020-2021 school year. The total cost for these services represents expenditures that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

*Mr. Caraballo had a question regarding Debt Service Fund.*

**Moved by Mr. Bloodgood and seconded by Mr. Caraballo**

**ROLL CALL VOTE: All in favor**

- C5.** Be it resolved, the Board of Education approves to accept a donation from the Bloomingdale Education Foundation, to purchase a scoreboard for the Walter T. Bergen School gym, in the amount not to exceed \$5,500.
- C6.** Be it resolved, that the Board of Education approves the payment of \$1,000 Principal Mentor fee as per the Bloomingdale Administrators' Contract, to Mr. Timothy Plotts. Mr. Plotts provided Kerridyn Trusheim, Samuel R. Donald School Principal, the second year of required mentoring for principal certification residency.

**Moved by Mr. Bloodgood and seconded by Mr. Caraballo**

**ROLL CALL VOTE: All in favor**

**D. COMMITTEE ON PERSONNEL, POLICY, AND COMMUNITY RELATIONS**  
**(R, Bloodgood Chairperson, C. Caraballo, L. Grecco, E. Santana)**

**D1. TABLED**, Be it resolved that, the Board of Education approves Natasha Knece, to return from Maternity Leave on May 4, 2020 as the Teacher of Mathematics Basic Skills at the Walter T. Bergen school.

**D2. TABLED**, Be it resolved that, the Board of Education approves the end of Cassandra Hillmer-Brown serving as Maternity Leave Replacement Teacher of Mathematics Basic Skills at the Walter T. Bergen School on May 1, 2020.

**D3. TABLED**, Be it resolved that, the Board of Education approves Cassandra Hillmer-Brown to serve as a substitute teacher for the transition period of May 4, 2020 ending on May 8, 2020 at the substitute teacher rate of \$95.00 per day, not to exceed \$475.00.

**D4.** Be it resolved, that the Board of Education accepts the resignation of Board of Education member Michael Moeller effective April 20, 2020.

**D5.** Be it resolved, that the Board of Education approves John Petrelli as Interim Superintendent of Schools, pending contract approval of the County Superintendent, at \$600/per day, 3-4 days per week, commencing May 1, 2020, through June 30, 2020, per Department of Education.

**D6.** Be it resolved, that the Board of Education approves John Petrelli as Interim Superintendent of Schools, pending contract approval of the County Superintendent, at \$600/per day, 3-4 days per week, commencing July 1, 2020, through June 30, 2021, per Department of Education.

**MOTIONS D4 - D6**

**Moved by Mr. Bloodgood and seconded by Mr. Caraballo**  
**ROLL CALL VOTE: All in favor**

**REPRESENTATIVE/LIAISON**

Legislative Liaison – D. DiLorenzo

Butler Board – M.Moeller/L.Grecco, Alt. Mrs. Grecco will be liaison for the time being.  
Mayor and Council – M. Moeller

New Jersey School Boards – C. Caraballo, L. Grecco, Alt. Mr. Caraballo commented on very interesting virtual meetings held during this pandemic.

Office of Emergency Management – E. Gillis No report.

Passaic County School Boards – C. Caraballo, L. Grecco, Alt.

Planning Board – C. Marcus No report.

PTA – L. Grecco No report.

Recreation – J. Schalago No report.

Senior Citizens – C. Gurbisz No report.

Drug Alliance – L. Grecco saddened by the loss of Mrs. Hopper.

**OLD BUSINESS** - no old business.

**NEW BUSINESS** - no new business.

**SECOND PUBLIC COMMENT** Mrs. Grecco opened the meeting to a second public comment at 6:14 p.m.

**Presiding Officer Opens the Hearing of Citizens:**

*Please state your name and address for the record. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes.*

*Hearing none Mrs. Grecco closed the second public comment at 6:14 p.m.*

**FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)**

**CLOSING STATEMENT**

The Bloomingdale Board of Education will hold its next regularly scheduled meeting on May 12, 2020 at 7:00 p.m. via teleconference.

**MOTION TO ADJOURN**

**Moved by Mr. Bloodgood and seconded by Mrs. Marcus**  
**ROLL CALL VOTE: All in favor**

**Meeting adjourned at 6:15 p.m.**

**Respectfully submitted,**

**Eulalia Gillis**  
**Interim Board Secretary**