

Dear Parents and Guardians:

We are excited to share that we are ready to deploy Chromebooks to grades 5-6 next week and grades 7-8 the following week. We appreciate your patience as we collect previously issued devices and roll out the new ones in a phased approach district-wide. We would like to make you aware that students will be required to bring them to school for in-person learning days. Personal devices will not be allowed on the school's network as they are not district managed and therefore do not have the necessary content filtering.

In preparation for obtaining your new device, **parents and guardians will need to log into the parent portal to acknowledge the acceptable use form and the student handbook.** This is available on the portal for you to review and acknowledge. You will be asked to electronically sign documents related to the use, permissions and responsibilities of the new student-issued device. If you wish to review those documents ahead of time please visit our [Chromebook Project Resources listed below.](#)

We anticipate sending home a printed badge that your student may use while logging into the Chromebook. While it is not mandatory to use this badge, it will be helpful for our students. Take a look into the Parent Technology Support Resources.

Pending that acknowledgement and the **return of any previously issued devices**, you will be able to pick up your child's new device, case, and charger on Tuesday, 3/2/21 or Wednesday 3/3/21 for grades 5-6. Grades 7-8 will be available for pick-up on Friday, 3/5/21 or Monday 3/8/21. Sign up links are below by grade band.

The location for pick-up and drop-off of previously issued devices will be the **Walter T. Bergen School.** In order to accommodate parent and guardian schedules, we have multiple dates for pick-up, including after school hours. Please park and come to the entrance near the cafeteria, to the right of the front of the building. Masks are required and we ask that you stay socially distanced while in the gym.

**In order to facilitate a smooth drop-off and pick-up, we ask that you sign-up for a 10 minute time slot using the following link. Only 1 slot is needed per family.**

[Chromebook Sign-up link grades 5-6](#)

[Chromebook Sign-up grades 7-8](#)

| Grades 5-6 Pick-Up |               | Grades 7-8 Pick-Up |            |
|--------------------|---------------|--------------------|------------|
| 3/2 Tuesday        | 3/3 Wednesday | 3/5 Friday         | 3/8 Monday |
| 1:30-4:00          | 1:30-5:00     | 1:30-4:00          | 1:30-5:00  |

Warm Regards,

Karen Husser, MBD Principal  
Kerridyn Trusheim, SRD Principal

## Chromebook Project Resources

- [Acceptable Use Policies](#). Parents are required to electronically sign off on these documents via the Parent Portal
  
- [Parent Technology Resources](#)
  - [Google Guidebook for Families & Students](#)
  - [Chromebook Guide for Families & Students](#)
  - [Clever Badges for Students](#)