BLOOMINGDALE PUBLIC SCHOOLS

STIPEND POSITION JOB DESCRIPTION

WALTER T. BERGEN SCHOOL STUDENT GOVERNMENT ADVISOR

TITLE: Student Government Advisor

QUALIFICATIONS: 1. Valid New Jersey Instructional Certificate or eligibility.

2. Demonstrated knowledge of the activity and related experience.

3. Strong Interpersonal and communication skills.

REPORTS TO: Building Principal

STIPEND: As listed in the current collective Bargaining Agreement.

PERFORMANCE RESPONSIBILITIES:

1. Promote leadership skills, school loyalty, and school pride through a Student Government Program.

2. Ensure the safety of students and maintain responsibility for the security of equipment and facilities.

3. Actively promote the school government and seek student participation.

4. Emphasize a democratic process and ethical behavior.

5. Schedule, and be present at, a regular series of meetings to establish goals and objectives of the Student Government.

6. Evaluate the program annually and make recommendations for improvements as necessary.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board’s policy on evaluation of extracurricular staff.

Board Approved:

11/16/09